



Firbeck Academy

PART OF THE NUSA TRUST

Thursday 1<sup>st</sup> December 2016

**RE: STAFFING CHANGE IN YEAR 3/4 CHESTNUT**

Dear parents/carers,

I am writing to inform you that Mr Morris, our Year 3/4 Chestnut class teacher, will be leaving at Christmas. He is leaving to take on a slightly different role and a new challenge. Whilst it will be sad for the children, staff and parents to see him leave, we wish him every success and happiness in the future. Mr Morris has been an excellent teacher at Firbeck and we have valued his expertise, as well as his kind, hardworking and friendly nature.

We understand that changes of teacher at this point in the academic year can be unsettling, so please rest assured that we have worked to ensure that all children have the best possible provision, with minimum disruption, in their learning. For this reason I have appointed Mrs Albans, an excellent and experienced teacher, to work full time (Monday to Friday) in this class. Mrs Adams who had worked on a Thursday afternoon and Friday will be focussing her attention on the Special Educational Needs within the school, a major and growing area of responsibility. Mrs Albans has the relevant teaching experience to make sure that the high standards Mr Morris and Mrs Adams have set are maintained. She is also a familiar person for the children in the class, having worked in the school before and done supply in this class recently.

Most importantly for the children is that they feel reassured about the change and the continuity of learning is as smooth as possible. To allow this smooth transition, Mrs Albans will be coming in to school and working in Chestnut class for a few days before we break up for Christmas.

If you have any further questions, or would like to discuss this further, do not hesitate to come and see me. We wish Mr Morris an exciting future and thank him for all his hard work at Firbeck Academy.

Yours sincerely,

J Osprey



Head of School – Jason Osprey  
Firbeck Academy, Firbeck Road, Wollaton, Nottingham, NG8 2FB  
PH: 01159155739